

**Asia Pacific Best FM Technology Award**

Award will be presented at IFMA HK Chapter 25th Anniversary Dinner & 2017 Asia Pacific Awards of Excellence Awards Presentation Ceremony on May 9, 2017 in the Hong Kong Jockey Club.

This award recognizes a facility whose technology has had a substantial positive effect on contributing to the success of the facility and recognizes innovative FM technology.

***Criteria Questions:***

1. **User friendly: Can be easily managed by operators and/or users at all levels. 20**
2. **Comprehensiveness: Service covering both hard and soft services in FM operations. 15%**
3. **Cost effectiveness: Implementation cost and operating costs, ROI. 15%**
4. **Practicability: Can be easily applied to an existing operation. 20%**
5. **Data presentation and reporting: Easy to capture data and produce report for management review. 15%**
6. **Achievement: Demonstrate how the application of technology enhance team performance. 15%**

***Remarks:***

* Nominator must be an IFMA member for a minimum of one year.
* Application should be submitted to World Workplace Asia 2017 Secretariat Office by March 31, 2017 to be considered:
Ms. Bernice Cheng
+852 25120111
hk-ifma.administrator@ifma.org.hk
* Submittals should cover activities from January 1, 2015 to February 28, 2017.
* Each nomination should be based on either no more than 3 projects or 1 specific project, or 1 specific initiative as specified by each award within the calendar year.
* Nominator can submit more than one nomination for each category.
* Written submission with maximum 750 words describing the selected project(s) and why your project deserves to win.  Written submission should be in WORD format.
* A maximum of 5 pages of attachments and 3 testimonials you believe will support your entry and help judges to understand your project, e.g.
	+ High quality before-and-after photographs that are clearly captioned, explaining the image and the date the photograph was taken, to assist explaining and demonstrating the project
	+ Plans and layouts to assist explaining and demonstrating the project.
	+ Other evidence including media coverage, business endorsements, professional / industrial recognitions, partnership engagement or community feedback.
	+ All attachments should be in PDF format.