



IFMA's WORLD WORKPLACE 2018 EVENT REGISTRATION FORM

Oct. 3-5, 2018 | Charlotte, North Carolina | USA

Complete this form and return to: International Facility Management Association, P.O. Box 203648, Dallas, TX 75320-3648, USA; Fax to +1-713-623-6124

Informal First Name:		IFMA ID #:	
Full Name:			
Job Title:		Designation: <input type="checkbox"/> CFM <input type="checkbox"/> FMP <input type="checkbox"/> SFP <input type="checkbox"/> Other	
Company:			
Address:			
City:	State/Province:	ZIP/Mail Code:	Country:
Phone:		Fax:	
Email:			

Registration:	Additional Registration Options:
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	EARLY BIRD (By Aug. 10)	AFTER (Aug. 10)
<input type="checkbox"/> Full Event	US\$785	US\$885
<input type="checkbox"/> Full Event *PLUS!	US\$934	US\$1034
<input type="checkbox"/> One-Day Registration: <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday	US\$395	US\$495

	EARLY BIRD (By Aug. 10)	AFTER (Aug. 10)
<input type="checkbox"/> Full Event - includes one year of IFMA base and local chapter membership	US\$1075	US\$1175
<input type="checkbox"/> Full Event *PLUS!	US\$1224	US\$1,324
<input type="checkbox"/> One-Day Registration: <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday	US\$495	US\$595

* Full Event PLUS! Includes additional items of Foundation Celebration, CEU processing and two drinks tickets to Awards of Excellence Banquet.

- Student - Full Event US\$295
- Spouse/Partner - Full Event US\$350
Must be accompanied by Full Event registrant
Name: _____
- Expo Only: FREE

Corporate Discount: Groups of 5 full event registrations or more from the same company with a single company contact will receive the fifth registration FREE. Please contact an IFMA Customer Service Specialist at +1-713-623-4362 for details.

Other Events & Additional Tickets:	PRICE	QTY.	Payment Information:
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<input type="checkbox"/> IFMA Foundation Celebration Tuesday, Oct. 2	US\$125	<input type="text"/>
<input type="checkbox"/> Opening Keynote Address Wednesday, Oct. 3	US\$55	<input type="text"/>
<input type="checkbox"/> Welcome Reception Wednesday, Oct. 3	US\$95	<input type="text"/>
<input type="checkbox"/> Closing Keynote & Awards Luncheon Friday, Oct. 5	US\$95	<input type="text"/>
<input type="checkbox"/> IFMA Awards of Excellence Banquet Friday, Oct. 5	US\$125	<input type="text"/>
<input type="checkbox"/> CEU Processing Fee	US\$15	<input type="text"/>
<input type="checkbox"/> Facility Tours - Tuesday, Oct. 2		
<input type="checkbox"/> Bank of America Stadium	US\$49	<input type="text"/>
<input type="checkbox"/> Duke Energy Center	US\$49	<input type="text"/>
<input type="checkbox"/> IFMA Foundation Contribution.....	US\$ 25	

The following information is needed to process your payment. All credit card charges will be made in U.S. dollars. Make checks payable to IFMA. Checks will be accepted in U.S. funds only.

American Express Discover MasterCard Visa

Card Number: _____ CVV _____

Exp. Date (M/Y): _____

Card Authorized Name: _____

Card Billing Street Address: _____

Card Billing City, State: _____

Card Billing ZIP/Mail Code: _____

Authorized Signature: _____

Enclosed is a copy of my company purchase order form.

Enclosed is check # _____ in the amount of US\$ _____

Moderator: I would like to volunteer as a moderator for an educational session.

Full Event, Full Student & Daily Registrants only.

First-time Attendee: I am a first-time attendee.

Dietary: Yourself Guest Vegetarian Kosher

Food Allergy (please specify): _____

Special Needs: Please indicate any special needs _____

IFMA fully complies with the legal requirements of the Americans with Disabilities Act rules and regulations. If you have any special needs, please e-mail registrations@ifma.org.

Deeper Dive Sessions Tuesday, Oct. 2 | 1-5pm

- "The Disaster Experience for Facility Managers" (A Tabletop Exercise)
- "Tech Rich, Time Poor - Managing Your Workload and Technology"

Members: \$99/per session Nonmembers: \$129/per session

CANCELLATION/REFUND POLICY: IFMA reserves the right to cancel an IFMA educational event due to low enrollment, unforeseen factors, or any other reason making it practically or economically inadvisable to conduct the event. In the event of cancellation, registrants will be notified as promptly as the circumstances permit (although IFMA cannot be liable for any failure to notify). IFMA, however, cannot be responsible for any other costs, losses or inconveniences that a registrant may incur, such as costs of transportation (plane, train, rental car, etc.), hotel cancellation fees, reservation fees, lost pay, vacation or leave time, etc. Full refunds will be granted for cancellation received in writing to IFMA prior to **Aug. 1, 2018**. A 50 percent penalty, plus a US \$75 administration fee will be applied to cancellations received in writing to IFMA between **Aug. 1 - Sept. 1, 2018**. Refunds will not be granted after **Sept. 1, 2018**. Refunds will not be given for no-shows after the conference.

