



2018 PRE-CONFERENCE COURSE SCHEDULE

Sept. 29 - Oct. 2, 2018 | The Westin Charlotte, Charlotte, North Carolina

Complete this form and return to: International Facility Management Association, P.O. Box 203648, Dallas, TX 75320-3648, USA; Fax to +1-281-974-5650.

FMP Credential Courses

Pricing (per course): \$700 member; \$900 nonmember; GSA \$678.05

Operations and Maintenance Course

Sept. 29-30, 2018

Leadership and Strategy Course

Sept. 29-30, 2018

Project Management Course

Oct. 1-2, 2018

Finance and Business Course

Oct. 1-2, 2018

SFP Course Series (SFP) Sept. 29-30, 2018

Pricing: \$1,995 members; \$2,295 nonmembers; GSA \$1,940.60

CFM Exam Prep Workshop Plus (3-day)

Sept. 30 - Oct. 2, 2018

Pricing: \$1,195 members; \$1,395 nonmembers; GSA \$1,161.80

CFM Exam Prep Workshop (1-day)

Oct. 2, 2018

Pricing: \$295 members; \$495 nonmembers; GSA \$282.25

Essentials of Facility Management Workshop Sept. 30 - Oct. 2, 2018

Pricing: \$795 members; \$995 nonmembers;

- Introduction to FM and Essentials of FM: Operations and Maintenance Workshop Series
- Work Management in Facilities Workshop Series

■ **Standards Workshops:**

Building Codes, Regulations & Standards Oct. 1, 2018

Deep Dive into Management System Standards Oct. 2, 2018

1-day Pricing (select one above): \$295 members; \$495 nonmembers;

Combined Standards Workshops pricing (includes Oct. 1-2, 2018 programs)

2-day Pricing: \$495 members; \$795 nonmembers;

First Name:		IFMA ID #:	
Last Name:		AIA ID #:	
Job Title:		Designation: <input type="checkbox"/> CFM <input type="checkbox"/> SFP <input type="checkbox"/> FMP <input type="checkbox"/> Other	
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Payment Information:

The following information is needed to process your payment. All credit card charges will be made in U.S. dollars. Make checks payable to IFMA. Checks will be accepted in U.S. funds only.

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Authorized Signature: _____

Enclosed is a copy of my company purchase order form.

Enclosed is check # _____ in the amount of US\$ _____

Special Needs: Please indicate any special needs.

Dietary: Yourself Guest Vegetarian Kosher

Food Allergy (please specify): _____

IFMA fully complies with the legal requirements of the Americans with Disabilities Act rules and regulations. If you have any special needs, please email registrations@ifma.org.

Cancellation/refund policy: IFMA reserves the right to cancel an IFMA educational event due to low enrollment, unforeseen factors, or any other reason making it practically or economically inadvisable to conduct the event. In the event of cancellation, registrants will be notified as promptly as the circumstances permit (although IFMA cannot be liable for any failure to notify). IFMA, however, cannot be responsible for any other costs, losses or inconveniences that a registrant may incur, such as costs of transportation (plane, train, rental car, etc), hotel cancellation fees, reservation fees, lost pay, vacation or leave time etc.

Questions? Call IFMA Service Center of Excellence at +1-713-623-4362 or send an email to registrations@ifma.org.

