

IFMA World Workplace 2014

Hotel Sub-block Request Form

Please note all sub-blocks will be released by July 14, 2014 if not utilized.

PLEASE USE A SEPARATE FORM FOR EACH SUB BLOCK.

Please note the following restrictions:

- Rooms are assigned on a **first-come, first-served** basis and depends on availability of space.
- World Workplace has a set amount of hotel space.
- Sub blocks may only be set through IFMA at one of the designated hotels.

Group Name: _____

Contact Person Name: _____ Contact Phone Number: _____

Contact E-mail Address: _____

Credit Card Number: _____ Expiration: _____

Preferred location of sub-block:

- | | |
|--|--|
| <input type="checkbox"/> Loews (Headquarters hotel) | \$182 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> Marriott Downtown at Convention Center (Fall Symposium Hotel) | \$172 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> JW Marriott New Orleans | \$172 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> New Orleans Marriott | \$161 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> Hampton Inn & Suites | \$140 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> Hilton Garden Inn New Orleans Convention Center | \$140 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> Courtyard New Orleans Downtown/Convention Center | \$129 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> SpringHill Suites New Orleans Downtown | \$129 Nightly - Standard Room Single or Double Occupancy |
| <input type="checkbox"/> Astor Crowne Plaza New Orleans French Quarter | \$129 Nightly - Standard Room Single or Double Occupancy |

SUB BLOCK AMOUNT:

Sunday, September 14, 2014: _____ Rooms

Monday, September 15, 2014: _____ Rooms

Tuesday, September 16, 2014: _____ Rooms

Wednesday, September 17, 2014: _____ Rooms

Thursday, September 18, 2014: _____ Rooms

Friday, September 19, 2014: _____ Rooms

Saturday, September 20, 2014: _____ Rooms

ADDITIONAL SUB BLOCK REQUIREMENTS:

Suites: _____ Dates: _____

Hospitality Suites: _____ Dates: _____

Upgraded Rooms: _____ Dates: _____

RESERVATION PROCESS: (choose one)

I will provide a rooming list with all reservations by July 14, 2014

Attendees will call the hotel directly to make their reservations

ADDITIONAL COMMENTS:

Please Return Sub-block Order Form to: Taylor Patton
800 Gessner Road, Suite 900, Houston, Texas 77024-4257 USA
Tel: 281-974-5648; E-mail: taylor.patton@ifma.org