



Awards of Excellence 2014
***The Sheila Sheridan Award for Sustainable
Design and Energy Efficient Projects***

Awards of Excellence 2014

The Sheila Sheridan Award for Sustainable Design and Energy Efficient Projects

Thank you for your interest in preparing a submission for the 2014 IFMA Awards of Excellence program. We appreciate your participation in this awards program and your effort to complete the nomination form and email submission process thoroughly and thoughtfully.

Nomination Process

Nominating for an award is as easy as 1-2-3!

1. Review [helpful docs online](#).
2. Complete this nomination form and create supporting exhibit files.
3. Email this form and digital files for supporting exhibits to awards@ifma.org.

All completed submissions are due to IFMA headquarters by **May 12, 2014**. Nominators and entrants will be notified in August 2014 regarding qualification. All awards will be presented at the Awards of Excellence events at World Workplace 2014 on Friday, Sept. 19 in New Orleans, Louisiana..

Please contact IFMA Awards of Excellence by e-mail at awards@ifma.org, or by phone at 281-609-0990, if you have any questions.

Helpful Information

- [About this award](#)
- [Nomination process](#)
- [Judging](#)
- [Helpful tips](#)
- [Additional information](#)



Awards of Excellence 2014
The Sheila Sheridan Award for Sustainable Design and Energy Efficient Projects

2014 NOMINATION FORM

This award is presented to the individual or team whose project is an outstanding example of a base building and/or interior design facilities project that promotes sustainable design and/or energy efficiency.

This award will be presented to a team that demonstrates complexity or uniqueness of design issues, overall performance, human factor/aesthetics integration, energy efficiency, sustainability, innovation, ability to replicate, and positive project perception.

Who are you?

You must be an IFMA member to submit a nomination. As the nominator, all communications regarding this entry will be directed to you.

Name: _____

Email address: _____

Phone #: _____

Employer: _____

Business address: _____

City: _____ State/Province: _____ Zip/Postal code: _____

Country: _____

Who are you nominating?

Nominee(s) must be an IFMA member in good standing. Please list individual or team lead contact.

Nominee: _____

E-mail: _____

Company phone #: _____

Current position: _____ Number of years in position: _____

Business address: _____

City: _____ State/Province: _____ Zip/Mail code: _____

Country: _____

Other Team Members (if applicable):

Summarize

Briefly summarize the basis for this nomination, keeping in mind that you will provide further details on these aspects in questions one through eight. Describe:

Complexity or Uniqueness of the Problem - *Were there complex or unusual design problems that were addressed?*

Overall Performance - *How does the entry work as a whole? Is it maintainable?*

Human factor/Aesthetics Integration - *Is this an enriching and healthy place for people?*

Energy Efficiency - *Consider both the design and the operation of the system/building. Has the efficiency been adequately demonstrated? What improvements have been made in energy efficiencies compared to your previous circumstances? How does your project benchmark against the EPA's Energy Star Program criteria?*

Sustainability - *Does the project incorporate other elements that reduce the consumption of natural resources?*

Innovation - *Do the design solutions represent a new or unique approach in sustainable design?*

Replicability - *Can this solution be applied to other projects in the future?*

Project Perception - *How has the successful completion of the project changed the way that the end-users perceive the organization's commitment to environmental stewardship and how has this project changed the way that the facilities department is viewed by management.*

Financial Value - *How did the cost of implementation compare to projected savings?*

Complete the Criteria Questions

1. What was the initial reason(s) for taking a sustainable approach for the design of the project? How did that initial goal evolve as the design was developed? Was the goal realized in the completion of the project? (0-10 points)



Awards of Excellence 2014
The Sheila Sheridan Award for Sustainable
Design and Energy Efficient Projects

2. How has the sustainable design, or practices, incorporated in the project, benefited the building's occupants? (0-10 points)

3. What specific sustainable practices, design features or materials were used in the project? (10 points)

4. How has the sustainable design, or practices, incorporated in the project, benefited the organization's bottom line? (0-5 points)



Awards of Excellence 2014
**The Sheila Sheridan Award for Sustainable
 Design and Energy Efficient Projects**

5. How has the sustainable design, or practices, incorporated in the project, benefited the surrounding community? (0-10 points)

6. What were the measurements of success for this project? Were they achieved? (0-5 points)

7. How could other organizations successfully replicate the sustainable practices, features and benefits, realized by this project, with similar results? (0-15 points)



Awards of Excellence 2014
**The Sheila Sheridan Award for Sustainable
Design and Energy Efficient Projects**

8. What lessons were learned from the development and implementation process of this project? (10 points)

Your Authorization:

I hereby agree that IFMA has the right to use my name and information in this form as it relates to the promotion of this award. I understand the award can be published in IFMA and other trade publications.

Name: _____ Email: _____

Position: _____

Signature: _____ Date: _____

Your Organization's Authorization:

We hereby agree that IFMA has the right to use our nominee's name, organization and information in this form as it relates to the promotion of this award. We understand the award can be published in IFMA and other trade publications.

Name: _____ Email: _____

Position: _____

Signature: _____ Date: _____

Exhibits:

Please include a maximum of five additional file attachments to the submission email for exhibits. Exhibits are 25% of the scoring and should include items like floor plans, photos, etc., that demonstrate this project's concepts and special features. Ensure any photos have captions.

Submit nomination:

Email this form and additional exhibit files to awards@ifma.org.

Each submission is reviewed to ensure it meets the specific requirements established for that particular category. *Incomplete submissions or those that do not meet the requirements will be returned to the nominator and will not be considered eligible.*