



*Awards of Excellence 2014
The Student Chapter of
the Year Award*

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Thank you for your interest in preparing a submission for the 2014 IFMA Awards of Excellence program. We appreciate your participation in this awards program and your effort to complete the nomination form and email submission process thoroughly and thoughtfully.

Nomination Process

Nominating for an award is as easy as 1-2-3!

1. Review [helpful docs online](#).
2. Complete this nomination form and create supporting exhibit files.
3. Email this form and digital files for supporting exhibits to awards@ifma.org.

All completed submissions are due to IFMA headquarters by **May 12, 2014**. Nominators and entrants will be notified in August 2014 regarding qualification. All awards will be presented at the Awards of Excellence events at World Workplace 2014 on Friday, Sept. 19 in New Orleans, Louisiana.

Please contact IFMA Awards of Excellence by e-mail at awards@ifma.org, or by phone at 281-609-0990, if you have any questions.



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2014 NOMINATION FORM

The Student Chapter of the Year Award is presented to the IFMA student chapter that best demonstrates an overall commitment to building a future in the facility management profession. This commitment can be demonstrated through the chapter's educational activities, programs and internships. Innovative ideas such as community outreach programs or assisting local companies to better plan, design and manage their facilities will be considered. The judging panel will consist of an IFMA staff member and four IFMA champions. Please complete the following information:

Who are you?

You must be an IFMA member to submit a nomination. As the nominator, all communications regarding this entry will be directed to you.

Chapter president: _____

College/university: _____

Email address: _____

Phone #: _____

Address: _____

City: _____ State/Province: _____ Zip/Postal code: _____

Country: _____

Chapter advisor: _____

Who are you nominating?

Nominee(s) must be an IFMA member in good standing.

Nominee chapter: _____

Chapter president: _____

E-mail: _____

Phone #: _____

Address: _____

City: _____ State/Province: _____ Zip/Mail code: _____

Country: _____



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Summarize

Summarize the basis for this nomination.

Complete the Criteria Questions

1. Describe how the student chapter supplements the facility management curriculum offered by the college or university. Discuss the frequency, appropriateness of topics, quality and selection of speakers of programs offered. What, if any, seminars have been held by the chapter? Describe member participation in programs and other IFMA-sponsored events. (0-25 points)



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Your Authorization:

I hereby agree that IFMA has the right to use my name and information in this form as it relates to the promotion of this award. I understand the award can be published in IFMA and other trade publications.

Name: _____ Email: _____

Position: _____

Signature: _____ Date: _____

Your Organization's Authorization:

We hereby agree that IFMA has the right to use our nominee's name, organization and information in this form as it relates to the promotion of this award. We understand the award can be published in IFMA and other trade publications.

Name: _____ Email: _____

Position: _____

Signature: _____ Date: _____

Exhibits:

Please include a maximum of five additional file attachments to the submission email for exhibits.

Submit nomination:

Email this form and additional exhibit files to awards@ifma.org.

Each submission is reviewed to ensure it meets the specific requirements established for that particular category. *Incomplete submissions or those that do not meet the requirements will be returned to the nominator and will not be considered eligible.*