



*Awards of Excellence 2014  
Chapter Award of Excellence  
in Government Affairs*

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Thank you for your interest in preparing a submission for the 2014 IFMA Awards of Excellence program. We appreciate your participation in this awards program and your effort to complete the nomination form and email submission process thoroughly and thoughtfully.

**Nomination Process**

IFMA is introducing a new process with the goal of simplifying nominations, judging, and decreasing the environmental impact. Nominating for an award is as easy as 1-2-3!

1. Review [helpful docs online](#).
2. Complete this nomination form and create supporting exhibit files.
3. Email this form and digital files for supporting exhibits to [awards@ifma.org](mailto:awards@ifma.org).

All completed submissions are due to IFMA headquarters by **May 12, 2014**. Nominators and entrants will be notified in August 2014 regarding qualification. All awards will be presented at the Awards of Excellence events at World Workplace 2014 on Friday, Sept. 19 in New Orleans, Louisiana.

Please contact IFMA Awards of Excellence by e-mail at [awards@ifma.org](mailto:awards@ifma.org), or by phone at 281-609-0990, if you have any questions.



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**2013 NOMINATION FORM**

The Chapter Award of Excellence in Government Affairs is presented to the chapter(s) that routinely commit their time and resources to further increase recognition of the FM profession on local, regional or national levels of government. Team awards will be judged in the Large Chapter sub-category if there are one or more chapters on the team that fall in the Large Chapter sub-category. Submittal covers activities from May 1, 2013 to April 30, 2014. Please complete the following information:

**Who are you?**

You must be an IFMA member to submit a nomination. As the nominator, all communications regarding this entry will be directed to you.

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Employer: \_\_\_\_\_

Business address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal code: \_\_\_\_\_

Country: \_\_\_\_\_

**Who are you nominating?**

Nominee(s) must be an IFMA member in good standing. Please list individual or team lead contact.

Nominee chapter(s): \_\_\_\_\_

Chapter president(s): \_\_\_\_\_

Government Affairs committee chairperson(s): \_\_\_\_\_

**Award category:**

Check One:

Small chapter (200 or fewer members on April 30, 2014)

Large chapter (201 or more members on April 30, 2014)

**Summarize**

Summarize the basis for this nomination.

**Complete the Criteria Questions**

1. Describe the chapter's overall strategy for involvement in Government Affairs. How is this tied into the chapter's strategic plan? (0-20 points)
  
  
  
  
  
  
  
  
  
  
2. Has the Chapter established a Government Affairs Committee? What is the focus of the Committee (Local, Regional, National). Explain how the Committee interacts with IFMA GA Legislative Action Center. (0-10 points)





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6. In addition to local involvement, describe other initiatives sponsored by the GA committee to interact with other chapters and IFMA to identify impactful legislation. Describe coordinated efforts with other chapters and/or IFMA to identify and impact legislation (0-10 points)

7. What strategy does the chapter employ to communicate pending legislation and trends to members? What feedback instrument is used to measure satisfaction? Describe, in quantifiable terms, how this strategy has strengthened the chapter. (0-10 points)

8. Have there been any instances where the Government Affairs strategy was successful? Describe. How would the chapter share this strategy for success in other chapters or IFMA? (0-10 points)



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**Your Authorization:**

I hereby agree that IFMA has the right to use my name and information in this form as it relates to the promotion of this award. I understand the award can be published in IFMA and other trade publications.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Your Organization's Authorization:**

We hereby agree that IFMA has the right to use our nominee's name, organization and information in this form as it relates to the promotion of this award. We understand the award can be published in IFMA and other trade publications.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Exhibits:**

Please include a maximum of five additional file attachments to the submission email for exhibits.

**Submit nomination:**

Email this form and additional exhibit files to [awards@ifma.org](mailto:awards@ifma.org).

Each submission is reviewed to ensure it meets the specific requirements established for that particular category. *Incomplete submissions or those that do not meet the requirements will be returned to the nominator and will not be considered eligible.*