

Awards of Excellence 2014

The Distinguished Member Award

Thank you for your interest in preparing a submission for the 2014 IFMA Awards of Excellence program. We appreciate your participation in this awards program and your effort to complete the nomination form and email submission process thoroughly and thoughtfully.

Nomination Process

Nominating for an award is as easy as 1-2-3!

- 1. Review helpful docs online.
- 2. Complete this nomination form and create supporting exhibit files.
- 3. Email this form and digital files for supporting exhibits to <u>awards@ifma.org</u>.

All completed submissions are due to IFMA headquarters by **May 12, 2014**. Nominators and entrants will be notified in August 2014 regarding qualification. All awards will be presented at the Awards of Excellence events at World Workplace 2014 on Friday, Sept. 19 in New Orleans, Louisiana..

Please contact IFMA Awards of Excellence by e-mail at <u>awards@ifma.org</u>, or by phone at 281-609-0990, if you have any questions.

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2014 NOMINATION FORM

This award is the second highest form of recognition given to an IFMA member (the first is IFMA Fellowship, the most prestigious title bestowed by the Association). The Distinguished Member Award is presented to a Member or Associate member who has provided sustained, outstanding leadership to a chapter, council and/or the Association at the international level. This person is highly valued by his or her company, IFMA and the facility management profession. This individual keeps current on changes in the facility management profession and educates other IFMA members and peers. Recipients demonstrate the best in leadership and ethics. The judging panel will consist of the IFMA executive committee and the immediate past IFMA chair. Please complete the following information:

Who are you?

You must be an IFMA member to submit a nomination. As the nominator, all communications regarding this entry will be directed to you.

Name:		
Phone #:		
City:	_ State/Province:	Zip/Postal code:
Country:		

Who are you nominating?

Nominee(s) must be an IFMA member in good standing. Please list individual or team lead contact.

Nominee:			
E-mail:			
Company phone #:			
Current position:	1	Number of years in position:	
Business address:			
City:	_ State/Province:	Zip/Mail code:	
Country:			
Number of employees supervised:	•	Square footage of facility(ies):	
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Award category:

Check One:

□ International

Chapter/Council Affiliated

Summarize

Summarize the basis for this nomination.

Complete the Criteria Questions

1. List all positions held at the chapter/council and/or at the international level. (0-20 points)

2. Describe how the nominee has contributed to his or her chapter and/or council. (0-20 points)

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3. Describe how the nominee has contributed to IFMA at the international level (0-20 points)

4. Describe how contributions by the nominee have enhanced the facility management profession. (0-20 points)

5. What are the most significant contributions to IFMA and the facility management profession that distinguishes the nominee and entitles him/her to receive this honor? (0-20 points)

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Your Authorization:

I hereby agree that IFMA has the right to use my name and information in this form as it relates to the promotion of this award. I understand the award can be published in IFMA and other trade publications.

Name:	Email:	
Position:		
Signature:	Date:	

Your Organization's Authorization:

We hereby agree that IFMA has the right to use our nominee's name, organization and information in this form as it relates to the promotion of this award. We understand the award can be published in IFMA and other trade publications.

Name:	Email:
Position:	
Signature:	Date:

Exhibits:

Please include a maximum of seven additional file attachments to the submission email for exhibits. (0-15 points)

Submit nomination:

Email this form and additional exhibit files to awards@ifma.org.

Each submission is reviewed to ensure it meets the specific requirements established for that particular category. *Incomplete submissions or those that do not meet the requirements will be returned to the nominator and will not be considered eligible.*