

**MANUFACTURING, INDUSTRIAL & LOGISTICS COUNCIL (MILC)  
INTERNATIONAL FACILITY MANAGERS ASSOCIATION  
MEETING OF THE BOARD – DRAFT Meeting Minutes  
March 23, 2017**

Attendees:

Keith Vandenbussche, Laura Shaw, Gary Rudkin, Joshua

Financial Report: - K. Vandenbussche

- Balance \$8,794.25
- Revenues are \$2,645 of forecast \$3,500 which is right on track.
- CD's will be cashed in 7/17 and put our \$5,000 back into checking

Membership Report: - K. Vandenbussche

160

18 new members

Suggestions for Webinars and Roundtables: (Laura to solicit members for new topics)

- Sourcing A/E services
- Energy Management.
- Utility Mgmt.
- Storm Water & Env. Management.
- Asset Mgmt. and Equip. Lifecycles
- Product Flow and Efficiencies

Calendar:

<b>Month</b>	<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Responsible</b>
April	4-6	All Day	Facility Fusion	Open
	20 <sup>th</sup>	2:00 PM EST	Lighting and IOT	JL/KV
	27 <sup>th</sup>	2:00 PM EST	Board Meeting	KV/GR/LS/JL
May	TBD	TBD	Monthly Webinar	Open
	25 <sup>th</sup>	2:00 PM EST	Board Meeting	KV/GR/LS/JL
October 18-20			World Work Place! Schedule your hotel now!!	

Administration: - G. Rudkin

- Strategic Plan Update – G. Rudkin
- By-Law review updated. – G. Rudkin

Sponsorship: L. Shaw

- Laura to resend sponsorship

Communications: All

- Website updates-

- Gary has cleaned up old data
  - Laura to work with adding Gary's logo and adding sponsors to home page
  - Keith to work with Jaclyn on updating companies from membership list
  - Keith to work with Jaclyn to add Linked in link to home page
  - Gary to rearrange Articles in drop down menu
  - Keith to work with Jaclyn on Job Posting Link
  - Gary to move white paper postings. (Gary added request to website)
  - Laura to solicit members for article and white papers
- Newsletter- Keith to work on
  - LinkedIn page. – Team to post link on website.

Volunteering –

- Added link on website

Next Meeting: **Thursday**  
**April 27, 2017, 2:00 PM CDT.**

Distribution: Board Members, Jaclyn Lee, Josh